

MINUTES of a meeting of the COALVILLE SPECIAL EXPENSES WORKING PARTY held in the Board Room, Council Offices, Coalville on TUESDAY, 24 APRIL 2018

Present: Councillor J Geary (Chairman)

Councillors N Clarke, J Cotterill, D Everitt, J Legrys, P Purver, M Specht and M B Wyatt

Officers: Mr J Knight, Mrs W May, Mr P Sanders, Mrs R Wallace and Mr J Newton

23. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor R Adams.

24. DECLARATIONS OF INTEREST

Councillor M B Wyatt declared a non-pecuniary interest in any reference to Coalville Town Centre as a business owner.

Councillor J Geary declared a non-pecuniary interest in 7 – Capital Projects Update as a regular supporter of Coalville Town Football Club and a founder member of Mantle Lane Arts.

Councillor J Legrys declared a non-pecuniary interest in any reference to Hermitage FM due to his voluntary involvement with the organisation.

25. MINUTES OF THE PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 11 January 2018.

It was moved by Councillor J Legrys, seconded by Councillor N Clarke and

RESOLVED THAT:

The minutes of the meeting held on 11 January 2018 be approved and signed by the Chairman as a correct record.

26. MARLBOROUGH SQUARE UPDATE

The Head of Planning and Infrastructure gave a presentation to Members, providing an update on the current plans and position of the development of Marlborough Square.

Councillor M B Wyatt was happy with the proposed free parking spaces on James Street as he believed it would help to regenerate the area which has struggled since the introduction of the parking charges. He was also impressed with the designs and the proposal to hold events in the square. He suggested that the bus shelters be utilised for advertising to generate income. Overall Councillor M B Wyatt welcomed the proposals and had received good feedback from local businesses and residents.

Councillor M Specht asked how the taxi company had responded to the consultation as the proposals included a significant reduction in parking for taxis during the daytime. The Head of Planning and Infrastructure confirmed that the response was positive as the peak time for business was in the evening and the bus stops would be available for the taxis during this time. He added that there was not currently a formal agreement for the taxis to park outside of the rank and this happened predominantly around the driver's lunch break, therefore alternative arrangements would have to be made by the drivers in future.

Councillor M Specht asked if there were plans for more attractive lighting in the evening to make the area comfortable for people to use, as he felt the current lighting was not

Chairman's initials

appropriate. The Head of Planning and Infrastructure would discuss the matter further as part of the coming conversations with Leicestershire County Council regarding the cabling required for the scheme.

Councillor J Legrys reported that he had attended one of the engagement events and believed there was no real objection to the proposals. He asked officers to take note of a number of points that were raised from local residents, one being the desire for the installation of public toilets which he accepted was unlikely, and also the possibility of using the pavements elsewhere in Coalville once they were removed. He confirmed that there was cross party support for the scheme and he felt it was desperately needed to regenerate the area, although he was personally unconvinced by the proposed timescale for completion. He also asked officers to seriously consider the road crossing facilities to ensure they were adequate.

Councillor D Everitt enquired into the response of the nursery to the consultation as he is aware of the difficulties at drop off and pick up times. The Head of Planning and Infrastructure confirmed that there were no objections from the nursery as they believed the free parking spaces available would be utilised by parents. He added that all of the surrounding businesses who were already engaged with the scheme had supported the proposals.

Councillor P Purver asked if the residents of Margaret Street had been consulted as the proposals would affect their route home. The Head of Planning and Infrastructure reported that officers had not engaged specifically with Margaret Street residents but he felt that reasonable steps had been taken to raise awareness of the proposals with engagement events, social media and the website. The Chairman added that as the proposals had been ongoing for twelve months, he felt it would be difficult for local residents to not be aware of the plans.

The Chairman commented that he was one hundred percent behind the proposals but his main concern was the management of public safety at events that could attract a high number of people. He stressed the importance of having the appropriate risk assessments and plans in place to ensure the safety of the public, especially with the increase in attacks involving vehicles. Councillor M B Wyatt pointed out that all council events were required to have the appropriate risk assessments undertaken and he was confident that it would form part of the planning process by officers. The Chairman accepted the comment and asked officers if it was possible for the working party to see the assessment documents. The Cultural Services Team Manager confirmed that risk assessments were undertaken each year for every event, she also added that regular meetings were held to discuss such matters. She suggested that due to the nature of the planning process for events and the timing of the working party meetings, it would be more appropriate to share the documents by email rather than at the meetings. All agreed.

The Chairman thanked the Head of Planning and Infrastructure for his attendance and the update provided.

27. MEETINGS OF THE WORKING PARTY

The Head of Community Services reported that following the question being raised by Members regarding public attendance at the meetings of the working party, the Legal Team had advised that there was no reason why the meetings could not be held in public.

All Members agreed that due to the nature of the meeting, it would be prudent to open the meeting to the public and be held in the Council Chamber which was more accessible.

The Head of Community Services agreed to amend the Terms of Reference to reflect the change and bring it to the next meeting for confirmation.

It was moved by Councillor M B Wyatt, seconded by Councillor J Geary and

Chairman's initials

RESOLVED THAT:

Future meetings of the working party be open to the public and take place in the Council Chamber.

28. 2018/19 EVENTS UPDATE

The Cultural Services Team Manager presented the report to Members, highlighting upcoming events and allocated budget and status.

St George's Day

The Cultural Services Team Manager reported that the flags had been flying around Coalville but had noticed that those at the Clock Tower were in poor condition and had therefore arranged for them to be replaced immediately. Councillor M B Wyatt requested a larger flag for the top of the Clock Tower to make it more visible. The Cultural Services Team Manager agreed and confirmed it was currently being considered. In response to a question from Councillor J Legrys, the Cultural Services Team Manager confirmed that the scheduled works to the Clock Tower would result in the removal of the flag pole. She added that a bracket would also be installed to allow a temporary flag pole to be erected on certain occasions.

Music and Picnic in the Park

The Cultural Services Team Manager reported that the event was currently on schedule with all elements booked and local people engaged. She also informed Members that 'Art in the Park' would return, whereby Coalville schools would decorate boards which would be displayed in the park for the weekend. These would then be displayed in the community garden area through the summer months.

Coalville by the Sea

The Cultural Services Team Manager reported that the event was scheduled for Friday 3 and Saturday 4 August which had been extended to cover two days based on feedback regarding the popularity of the event.

Christmas in Coalville

The Cultural Services Team Manager reported that planning for the event had commenced and was currently ahead of schedule with key elements in place. She announced that the next meeting of the Events Sub Group was to be held on 25 September and would be heavily focused on the Christmas events.

In response to a question from Councillor J Legrys, the Cultural Services Team Manager stated that the new Coalville events poster was currently being worked on and would be distributed to shops in May.

Coalville Commemorates

The Cultural Services Team Manager informed Members that an artist had been appointed and the concept sketches as at appendix 2 of the report had been shared prior to the meeting. She added that the planning application would be submitted by the end of the week and a meeting had been scheduled with the Whitwick branch of the Royal British Legion to discuss the plans.

With the outcome of the funding application to Bardon Hill Quarry Community Fund not known until 31 May 2018, the Cultural Services Team Manager asked the working party if they would consider allocating up to £8,000 from balances if required to ensure that the project could be progressed to meet the completion deadline. It was moved by Councillor N Clarke, seconded by Councillor J Geary and

RESOLVED THAT:

Chairman's initials

Up to £8,000 from balances be allocated to cover the shortfall in budget to progress the project to meet the completion deadline.

Councillor J Legrys commented on the amount of equipment that would be on memorial square during the maintenance work on the Clock Tower and stressed the importance of making sure plans were managed to avoid clashes with events. The Cultural Services Team Manager assured Councillor J Legrys that officers were very mindful of the schedule of works and it was being very closely managed. Councillor J Legrys asked that this information be passed onto the veterans to ease their concerns.

It was moved by Councillor J Legrys, seconded by Councillor N Clarke and

RESOLVED THAT:

- a) The progress update be noted.
- b) The progress of the commemorate artwork for the centenary of the end of World War 1 be noted.

29. CAPITAL PROJECTS UPDATE

The Leisure Services Team Manager presented the report to Members and provided an update on ongoing projects.

Owen Street Recreation Ground

The Leisure Services Team Manager reported that the procurement process for the refurbishment of the floodlights had been completed and the contract had been awarded to OLighting Ltd. Work would also need to be undertaken on the distribution of the power supply to ensure that it was adequate, this was currently being quoted for.

A planning application for the installation of the radio transmitter had been approved, along with the variation of the lease with the football club and written consent from the Council, therefore the delivery of the project was now with Hermitage FM and Coalville Town Football Club. Therefore the item would be removed from future reports. Councillor J Legrys added that Leicestershire County Council DLO was also involved in the delivery of the project.

Thringstone Miners Social Centre Training Pitch

The Leisure Services Team Manager reported that planning approval had been given for both the fencing and the footpath diversion. At the last meeting of the Board of Trustees, a number of issues were highlighted regarding the financial stability of the football club, therefore the training pitch project would not be progressed until the issues had been resolved.

Coalville Forest Adventure Park

The Leisure Services Team Manager reported that improvement works had commenced and at the end of summer, there would be additional planting undertaken in partnership with CEP, plus the creation of an additional path.

Mobile Vehicle Activated Signage

The Leisure Services Team Manager informed Members that despite a number of teething issues, the signage was now operational. Therefore the item would be removed from future reports. At the request of Councillor N Clarke, it was agreed for the schedule of the signage positions to be re-circulated to Members.

Melrose Road Recreation Ground, Park Development

The development had now been completed and would therefore be removed from future reports.

Melrose Road Play Hub

Chairman's initials

The Leisure Services Team Manager reported that correspondence from the landowner had been received earlier in the day stating that his consent for the new footpath would only be given if it was for a Permissive Footpath Agreement. It was believed that the cost for this would be approximately £1,500, so further investigation was required and once discussion had been had with Legal Services, further information would be provided for Members.

Coalville Park

The Leisure Services Team Manager reported that achievement of the Green Flag award had been included in the 2018/19 Council Delivery Plan. With the assistance of a Green Flag Assessor, plans had been put in place throughout the year with the application process to be completed by 31 January 2019. Councillor M B Wyatt suggested that officers apply to the Bardon Hill Quarry Community Fund for the money required to progress this project, rather than request the funds from Cabinet. The Leisure Services Team Manager commented that he was happy to look into this option but asked Members to consider requesting the funds from Cabinet in case the application was unsuccessful. Members agreed.

Following the previous meeting, an application had been submitted to apply for trust status for Coalville Park. It was recommended that if the application was successful, the name of the park be mended to 'Coalville Centenary Park' to recognise it. Councillor J Legrys commented that he was a little wary of renaming the park but he was happy to support if it would ease the progress of the fields in trust application. There were no objections to the proposed renaming.

Councillor J Legrys requested that any ward member consultation regarding this matter include Councillor J Cotterill as the park was situated on both of the ward boundaries.

Lillehammer Drive

The Leisure Services Team Manager informed Members that a meeting had taken place with representatives of Barratt's Homes in February, at which they expressed their interest in resolving the situation by 30 June. Officers will continue to pursue the matter. Councillor J Legrys congratulated the hard work undertaken by officers to resolve the matter and he was pleased that work could begin now that the planning notice has been received. He asked that his thanks be passed onto all officers involved.

London Road Closed Cemetery

Following the meeting held at the cemetery, Members were happy with the maintenance that had been carried out to date. The main discussion points were:

- Allocating money to maintain the grounds more regularly. Members felt the maintenance work currently being undertaken was appropriate.
- Allocating up to £4,500 to make the cemetery more welcoming to visitors including signage and benches.
- As there were many headstones which were laid down, the Leisure Services Team Manager agreed to contact the War Graves Commission to see if funding was available to reinstate them.

Councillor M B Wyatt suggested that applications be made to the Bardon Hill Quarry Community Fund for the money required for improvements. The Chairman asked officers to look into the matter further and report back to the next meeting.

Coalville Library

Councillor M B Wyatt explained that library staff and local people had raised concerns that the area outside the library was not appropriate for the changes in the area and was messy. The suggestion was to take away the grass verges and planters to create a more open space with benches for people to enjoy. The Leisure Services Team Manager reported that although it was Leicestershire County Council's land, they had given permission for any improvement work to be undertaken. He also commented that he was happy to progress with the project and would arrange a meeting with officers and Members so that a start could be made.

Chairman's initials

It was moved by Councillor J Legrys, seconded by Councillor J Geary and

RESOLVED THAT:

- a) The progress update on the 2017/18 Capital Projects be noted.
- b) The 2018/19 Capital Projects be noted.

RECOMMENDED THAT:

- a) If the application to Bardon Hills Quarry Community Fund was unsuccessful, £3,000 towards improvements to Coalville Park in order to help gain the Green Flag Award be allocated from balances.
- b) The name of Coalville Park be amended to 'Coalville Centenary Park', if the Fields in Trust application was successful.

30. 2017/18 FORECAST OUTTURN AND CAPITAL PROGRAMME 2018/19

The Head of Community Services presented the report to Members, highlighting the contribution to balances of £22,000 which would increase the forecasted yearend balance to £86,000. He reminded Members that a prudent level of reserves was 10 percent of the annual recurring expenditure, therefore it would be approximately £45,000.

Councillor M B Wyatt commented that each year he asked officers to look into expanding the Christmas events and was always told there was not enough time for further considerations. Therefore he asked officers to thoroughly investigate the possibility of expanding the event onto Hotel Street and Memorial Square for the 2019/20 financial year. The Chairman asked officers for a report to be brought to the next meeting with some ideas and costings so it could be discussed further. Councillor M B Wyatt agreed and commented that if it was not viable then he would understand but he would like the opportunity to discuss the option further.

It was moved by Councillor J Legrys, seconded by Councillor J Geary and

RESOLVED THAT:

- a) The 2017/18 Forecast Outturn be noted.
- b) The Capital Programme for 2018/19 be noted.
- c) A report be considered at the next meeting regarding the possible expansion of the Christmas in Coalville events.

31. DATE OF FUTURE MEETINGS

Tues, 19 June 2018
Tues, 16 October 2018
Tues, 18 December 2018
Tues, 16 April 2019

Councillor M Specht left the meeting at 7.17pm.

The meeting commenced at 6.30 pm

The Chairman closed the meeting at 8.05 pm

Chairman's initials